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## Rosario Counseling & Associates, PLLC

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## July Newsletter 2014

## **Patient Portal**

Access to our schedule, email & more



## Try Our Patient Portal... It's Up & Ready to GO!!!

Patient Portals are becoming a household term in our country. Patient portals are offered by hospitals, healthcare providers and major medical centers. We expect the numbers to grow rapidly by the end of 2014 to include a large percentage of mental health providers like us.

Rosario Counseling & Associates, PLLC is among the trailblazers in Raleigh to offer a secure patient portal for on-line communication with our patients. Once you are registered with a username & password you have full access to our office 24 hours 7 day a week.

## Our Patient Portal allows you to;

- Set, View & Reschedule Appointments
- Update your personal contact information
- Update your insurance information
- Complete New Patient Paperwork
- Send private secure email messages to your therapist or our office staff

Take a look at how easy this will be. Here are screen shots of the process:









#### STEP 1

Visit the home page of our website mid-way down under Secure Patient Portal select your therapist name

#### STEP 2

Using your secure username & password log in to your account

Select what you would like to do:

- Schedule An Appointment
- Contact Your Therapist
- Update Information

Already have a username & password!





Contact our Office to register 919-649-5882

## **Questions you may be asking:**

## How secure is my medical information on the portal?

Rosario Counseling works in partnership with Therapy Appointment software to provide a secure web portal that uses encryption (a form of electronic security) to keep unauthorized people from reading communication, information or attachment while they are being transmitted. We believe our information technology infrastructure and data are secure and meet or exceed industry recommendations.

### How will I know if my portal message or request has been answered?

An email notification is sent to your personal email whenever there's a message in your portal account. This alerts you to log into your portal account to *securely* view our response. HIPAA federal privacy laws prohibit the use of email to send you a response that contains personal medical information.

# My spouse and I are both patients at Rosario Counseling. Can we share a patient portal account?

You need to establish separate portal accounts since messages and personal information transmitted in the portal becomes part of your record and must comply with federal privacy laws.

# Will I be able to change or update my mailing address, phone, email or insurance information on the portal?

Yes, you can update your information on-line through our portal, simply log in and make any changes necessary. That information will be updated and a notification of the changes will be sent to our Office Administrator.

Contact our office today for your secure patient portal access.